



Privacy statement TNO jobsite

As soon as you visit this website you grant TNO permission to gather your personal data, both directly (via the personal data you provide on our request) and indirectly. TNO deems it vital that the data you provide are treated with the greatest possible care and security.

TNO will therefore only use these personal data in accordance with the purposes and the other data processing methods as described in this privacy statement.

The Netherlands Organisation for Applied Scientific Research TNO, with offices in Schoemakerstraat 97 in Delft is responsible for the data processing.

Which data will be processed?

All the data you enter and provide in the attachments you append.

TNO gathers and processes no sensitive information such as data concerning race or ethnic background, political, religious or philosophical convictions, any membership of a trade union, nor disclose health or sexual information. If sensitive information has to be gathered due to certain circumstances, TNO will first request your express permission to do this. It should be noted that if you do supply TNO with sensitive information unsolicited, you thus permit TNO to use this for recruitment purposes.

Purposes of data processing

TNO uses your personal data to facilitate a proper, effective and efficient recruitment and selection process. TNO gathers and processes personal data from both open

applications and applications for existing vacancies. TNO processes your data purely for recruitment purposes, which are: to compare the data of an applicant with the existing vacancies, for communication about the recruitment and selection procedures, to contact applicants to plan application interviews, to test applicants and pass on information to applicants about other relevant vacancies. By “processing” is meant gathering, registering, storing, organising, transferring, modifying, amending, searching, consulting, using, limiting, announcing through sending, disseminating or otherwise, comparing, blocking, destroying and erasing recruitment information.

Storage period

TNO stores the data of applicants during the recruitment and selection procedure, after which TNO stores the data of the applicants only to the extent that TNO is legally obliged to do so.

TNO may also store your data if there is a “business need” to retain these data, eg, to keep the CV of an applicant in the event that an appropriate vacancy arises. Unless the law stipulates otherwise, the data of applicants are retained for a maximum of 8 years. The law relating to the storing of data is always consulted and complied with

in this instance. Once the period for the retention of the applicant’s data has been exceeded, these are completely removed from the TNO system.

Updating or removal of personal data

You are able to see, correct, update or amend your profile data at any time. You only have to log in on your TNO account and, if you wish, process or remove the data, including your CV.

No use of data by third parties

Unless the exceptions below apply, TNO will in no circumstances make your data available to third parties, nor will the data be sold. Exceptions are:

- (a) in respect of legal regulation or legal procedure;
- (b) to protect the rights of TNO property;
- (c) to prevent a crime or to protect state security;
- (d) to protect the personal security of users.

Cookies

Some of our websites send a ‘cookie’, a small text file that is stored on the hard disk of your computer. The cookie helps you recognise our website when you revisit it and this can be specially set up for you.

Click survey

TNO gathers and analyses information that is linked to this website, such as the number of hits, the most requested pages, the previous/subsequent sites visited and the duration of a user session. The aim of these general visitor data is to optimise the structure of the website.

Technical security

In order to optimally secure your personal data against unauthorized access or use, TNO makes use of the very latest security technology.

Access to your data is restricted to the TNO personnel involved in TNO recruitment who are obliged to respect the privacy of applicants that visit the TNO website and to keep confidential the data of applicants. You also have a significant part in keeping your personal data secure and processing them securely. You must always keep your password confidential and follow the correct procedure for logging in and out of the TNO jobsite.

Privacy policy of third parties

This privacy statement does not apply to the websites of third parties that are connected with this website through links. TNO accepts no responsibility or liability in relation to the way that third parties deal with personal data. We therefore advise you to always be informed of the privacy policy of these websites.

Questions

For questions concerning this privacy statement, our data processing activities or use of this website, contact wegwijzer@tno.nl online or by telephone: 015-269 69 69.

Changes

This privacy statement may be changed at any time by TNO without warning. Changes become effective from the moment they appear on this website.

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